

Volga Activity Center Planning Team
Meeting #2
March 15, 2016 7:00 PM

Members present: Andrew Bremseth, David Squires, Jammey Rawden, Mary Bjerke, Kelly Trenhaile, Bryan Dick, Traci Renkly, Kelly VanderWal, Julie Leighton, Ashley Rentsch, Dave Lorang and Tim Fonder from Banner Associates.

BANNER Associates provided the group with drawings of the different components to be considered in the building. These are for discussion purposes, with the realization that certain spaces will most likely need to be combined or eliminated. **All drawings discussed during the meeting are attached to this document below.**

Multi-purpose room - rather than call it a gym.

- Central basketball court 50X84
- 2 practice courts
- Volleyball courts
- Central court SDHSAA regulation size
- Walking Track
- Wrestling?
 - Portable mats (wrestling would provide)
 - Storage maybe only certain times of the year or storage on the ceiling
- Proposed gym space compared to Clear Lake?
 - Approximately 10 feet longer, not much wider
- Seating storage, electricity
- Jammey Rawden - 18K square feet just in the multi-purpose room
- May be too much for that location.
- Dave Squires - likes all the room
 - Wondering what the cost of something like this would be
- Four corners could be used as storage
- Zero chance of staffing the building - Andrew (possibly volunteers, key card, surveillance cameras)
- Liability for falling on walking track, etc.? Phones in the building, City liability insurance
- Andrew - senior citizens would most likely be in favor of walking track
- Kelly - needing the support of all voting citizens
- Bleachers? Seating Capacity?
 - Fold-up, rolling bleachers, nothing fancy
 - Account for space
 - Hopefully not take up much room
 - Maybe a fundraising opportunity for the groups that may use them
 - Just allow the space at this point at least
 - Several options to think about
 - Bleachers give gym feel, not conducive to a banquet
- Knee wall - stops basketballs etc. from hitting the track, several openings into the gym space
 - Vinyl curtain type structure instead of a knee wall?
- **Banquet Hall**
 - Separate from gym
 - Seating for 300
 - Stackable chairs

- Factor in tables and chairs?
 - Will need to include in bond
- What about the person who reserves the building renting the tables and chairs they need themselves?
- Room can be subdivided with partitions
 - Various methods to tuck the partitions away.
 - Sound barriers on the partitions
 - Not a lot of noise between the two
- Round tables vs. Rectangular Tables - same amount (300)
- Portable dance floor?
 - People who want this can rent it from a third party
- 300 - competitive with what is available in Brookings
- Patio and view off this room?
 - West Side of the building
- Banquet hall would be adjacent to kitchen
- Maybe serving window into this room?
- Portable bar?
- **Kitchen**
 - Catering or cooking?
 - A little of both
 - Electrical a big consideration
- **Council Room (Large Conference Room)**
 - Would be nice to have dedicated space (but not absolutely necessary)
 - Permanent space for 10 on one side and still use the rest of the room for something else.
 - Could be subdivided
 - Counter space with sink in this room, cabinet space
 - Could look at different options for more functionality
 - Exterior part of building with an exterior door for safety and security reasons
 - Council room would be 36X26 - sufficient for Council space, about 60 people or so
 - Make this room large enough to divide into three
 - Sound barriers would be very important (executive session)
 - Decided to keep the small conference room rather than make one big one to divide into three
- Sioux Valley School may build new classrooms off the current administration entrance and add a board room that is equipped to handle safety, space and technology needs in the next 5 years per 5 yr capital outlay plan.
- **Small Conference Room**
 - Very small room
 - Maybe only 15 people
 - Is this needed? Very limited use
 - More storage instead?
 - Jammey Rawden - We have to remember that we are going to have to consolidate some of these rooms. Keep an eye on the big picture
- **Kitchen Continued**
 - Based on Clear Lake kitchen
 - 2 of everything (stoves, fridges) an upright freezer
 - Microwaves
 - Big sinks rather than dishwasher
 - Dishwasher takes as long as handwashing

- Pantry - could be eliminated
 - Not encourage people to leave things
- Cupboards - cups, plates, silverware, but maybe not pots and pans
- Counter, workspace
- 10 or so people working
- Serving window (2)
- Hot water - probably not on demand
- 3 compartment sink and then none on island
- Stainless steel
 - Ruin counter tops with roasters
- Strategic door placement - not by oven
- Industrial range hood over both stoves
- Plumb for a washer/dryer in utility room? In case need one in the future
 - For towels, etc,
- Cement pad for grill
- Natural gas connection for a grill
- Overhead door for trade shows, dj, etc.
- Electrical connection
- 4H - not foresee any animals in this building
- Exterior door for storage
 - More susceptible to theft
 - Possibly a secondary access to storage so that people aren't walking through other events to access
- Family restroom, other restrooms, utility room, janitorial - will be considered as
- Youth Football does not need to have space in this building - Moe Rusink indicated the school has enough storage for these
- If its not being used in the building, there should not be storage dedicated in the building
- Storage distributed depending on use
- Concessions?
- Skating -
 - Possibly encourage CATS group to look into offering other activities for kids
 - Not jeopardize floor for skating
- City Council will need to set a No skates allowed rule for the building if they don't want skating involved
- Game room?
- Offer alternative activities
- flooring - not big price difference, different floor types necessary throughout the building for different uses
- Brookings - roller derby in their old aud
- Groups that may need storage
 - CATS
 - Lions
 - Boy Scouts
- Park & Rec Storage
- Entry
 - Based on Clear Lake
 - A little smaller (less wasted space)
- Storm Shelter
 - Funding/grants
 - Adequately built that people have access to
 - Helps sell the project

- Accommodate (maybe use bathrooms as storm shelter)
- Closer to mobile home parks, pool
- How many people live within a certain range of the building
- Getting away from windows and flying debris
- Jammey Rawden
 - Sketched out a sample plan 16K square feet building
 - Basketball court could be in Great Room
 - 80 Feet wide
 - (one main court, no side courts)
 - Mechanical room next to kitchen
 - Patio off to the north side
 - Big windows in the conference rooms
 - More than just sports
 - No walking track
- Walking Track
 - Funding available?
- What are the capabilities? Footprint?
 - Approximately 200X200 would be absolute max
 - Brick Facade on front of building
 - Pave parking lot

Meeting Agenda

Date: March 15, 2016
Project: Activity Center
BAI. No.: 22312.00
Subject: Design Program Meeting
Location: Volga Community Center
Attendees: Volga Planning Members –
Banner Associates – Dave Lorang, Tim Fonder

1) PROJECT GOALS/OBJECTIVES:

- a) Replace auditorium building; accommodate activities currently taking place in the auditorium bldg.
- b) Complement without duplicating Community Center.
- c) Other?

2) SPACE REQUIREMENTS

a) Multi-Purpose Space

- Uses/Activities -basketball, volleyball, track, others?
- Number of Users?
- Furnishings/Equipment -basketball hoops, volleyball standards, others?
- HVAC requirements -heating/cooling
- Plumbing – drinking fountains, water bottle filler, other?
- Electrical requirements -lighting, power, other?
- Special requirements -control outside noise, Sound System, a/v, other?
- Finishes -sports flooring, exposed bar joists above, abuse resistant walls, paint, other?

b) Banquet Room/Large Meeting Rooms(s)

- Uses/Activities -Conventions, Receptions, meetings, other?
- Number of Users?
- Furnishings/Equipment -tables/chairs, platforms/stage, podium, folding partition, other?
- HVAC requirements -heating/cooling
- Plumbing – sink, coffee maker, other?
- Electrical requirements -lighting, power, other?

Meeting Minutes (cont'd)

- Special requirements -control outside noise, Sound System, a/v, other?
 - Finishes -carpet, suspended acoustic panel ceiling
- c) Council Room/Large Meeting Room(s)
- Uses/Activities -Council meetings, large group meetings, other?
 - Number of Users?
 - Furnishings/Equipment -tables/chairs, platforms/stage, podium, folding partition, other?
 - HVAC requirements -heating/cooling
 - Plumbing – sink, coffee maker, other?
 - Electrical requirements -lighting, power, other?
 - Special requirements -control outside noise, Sound System, a/v, other?
 - Finishes -carpet, suspended acoustic panel ceiling
- d) Small Meeting Room(s)
- Uses/Activities -Small group meetings, other?
 - Number of Users?
 - Furnishings/Equipment -tables/chairs, platforms/stage, podium, folding partition, other?
 - HVAC requirements -heating/cooling
 - Plumbing – sink, coffee maker, other?
 - Electrical requirements -lighting, power, other?
 - Special requirements -control outside noise, Sound System, a/v, other?
 - Finishes -carpet, suspended acoustic panel ceiling
- e) Kitchen:
- Uses/Activities -Cooking, warming/serving, potluck, other?
 - Number of Users?
 - Furnishings/Equipment -residential oven/stove, refrigerators, microwaves, coffee makers, cabinetry, other?
 - HVAC requirements -heating/cooling, exhaust
 - Plumbing – sink, dishwasher, ice maker, trash compactor, other?
 - Electrical requirements -lighting, power, other?
 - Special requirements -control outside noise, Sound System, a/v, other?
 - Finishes -VCT tile or sheet vinyl flooring, suspended acoustic ceiling panels
- f) Storage Rooms

Meeting Minutes (cont'd)

- Uses/Activities -Table/chair storage, General Rec Storage, Youth Football storage, CAT Storage, Other storage needs?
- Furnishings/Equipment -tables/chairs racks, shelving, other?
- HVAC requirements -heating/cooling (min. code requirement)
- Plumbing – None
- Electrical requirements -lighting, power, other?
- Special requirements -security, other?
- Finishes -conc. floors

g) Entrance/Lobby

- Uses/Activities -Main entrance, coat storage, future reception area, other?
- Number of Users?
- Furnishings/Equipment -coat rack, other?
- HVAC requirements -heating/cooling
- Plumbing – drinking fountain, other?
- Electrical requirements -lighting, power, other?
- Special requirements -security, other?
- Finishes -porcelain tile, other?

h) Toilet Rooms

- Uses/Activities -Mens, Womens, Family
- Number of Users -minimum code requirement
- Furnishings/Equipment -toilet partitions, vanities or lavs, baby changing stations, other?
- HVAC requirements -heating/cooling
- Plumbing – minimum code requirement
- Electrical requirements -lighting, power, other?
- Special requirements -ADA accessible, other?
- Finishes -porcelain tile, other?

i) Mechanical Room

- Uses/Activities -HVAC equipment, electrical panels, hot water heaters
- HVAC requirements -code minimum
- Plumbing – Code minimum
- Electrical requirements -lighting, power, other?
- Special requirements -security, other?

Meeting Minutes (cont'd)

- Finishes -None

j) Janitor Closet

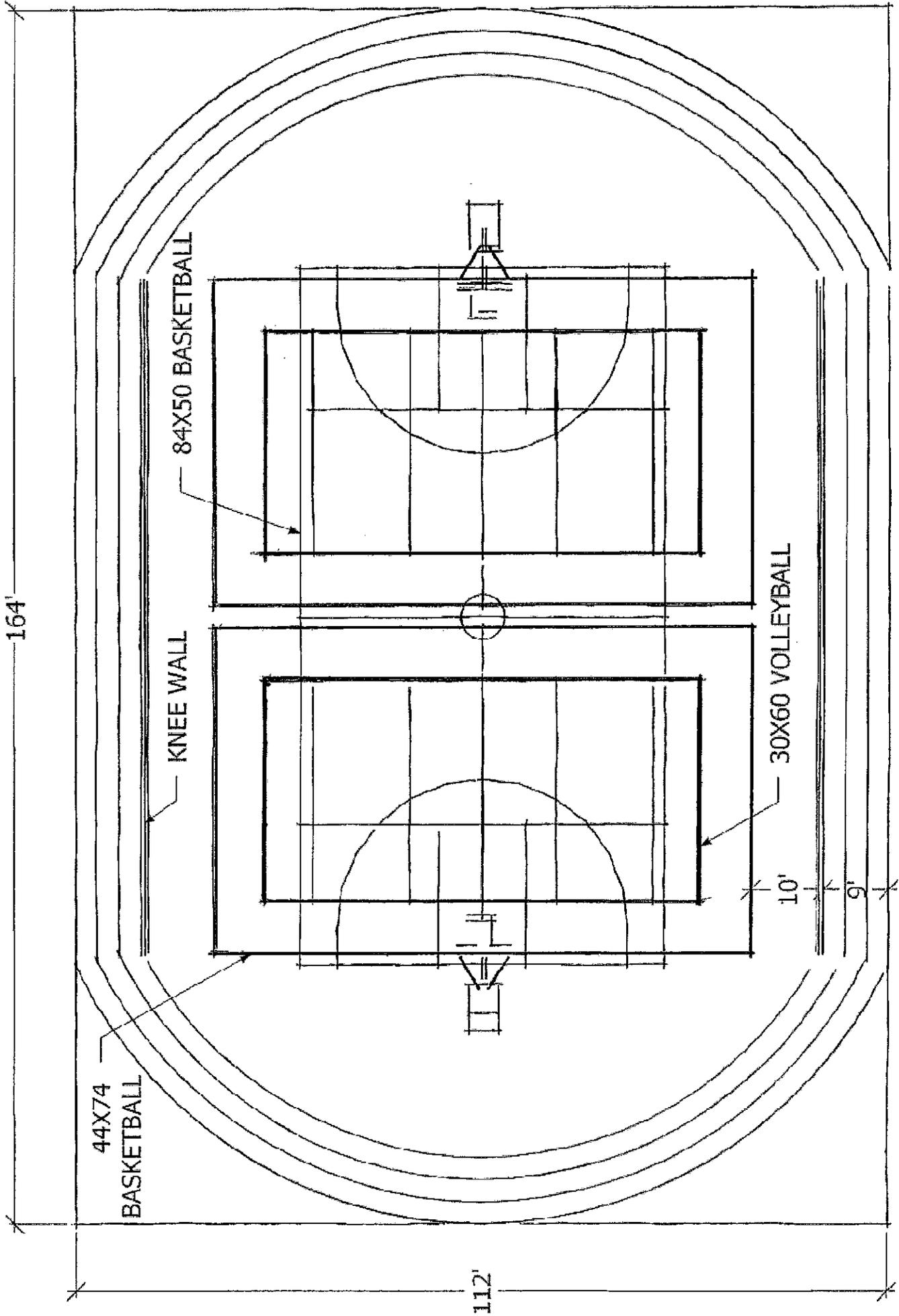
- Uses/Activities -Maintenance
- Furnishings/Equipment -cleaning supplies, other?
- HVAC requirements -heating/cooling
- Plumbing – mop sink, other?
- Electrical requirements -lighting, power, other?
- Special requirements -security, other?
- Finishes -none

k) Other Spaces

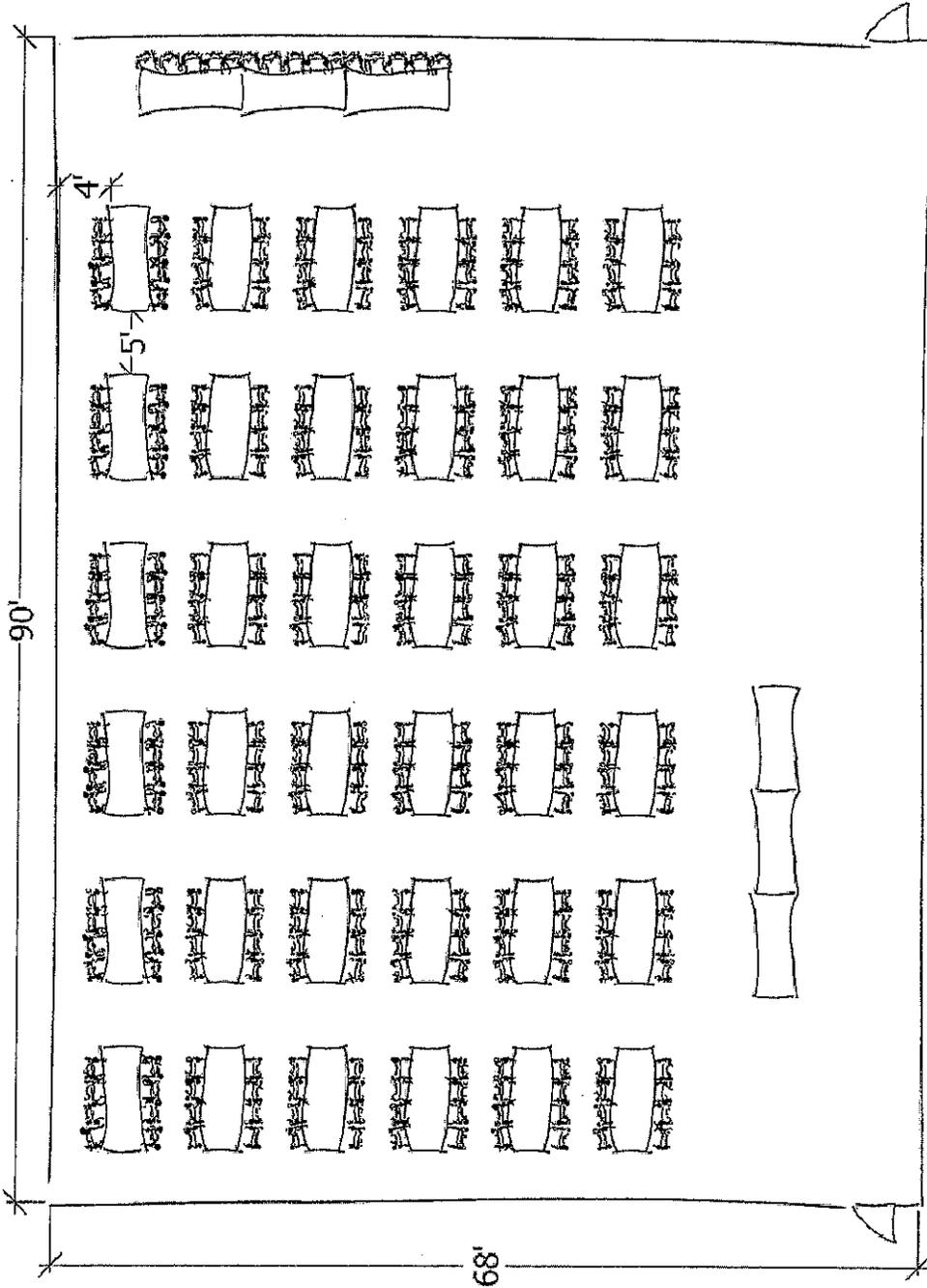
- Uses/Activities-
- Number of Users-
- Furnishings/Equipment-
- HVAC requirements -heating/cooling
- Plumbing-
- Electrical requirements -lighting, power, other?
- Special requirements-
- Finishes -none

Prepared By: _____

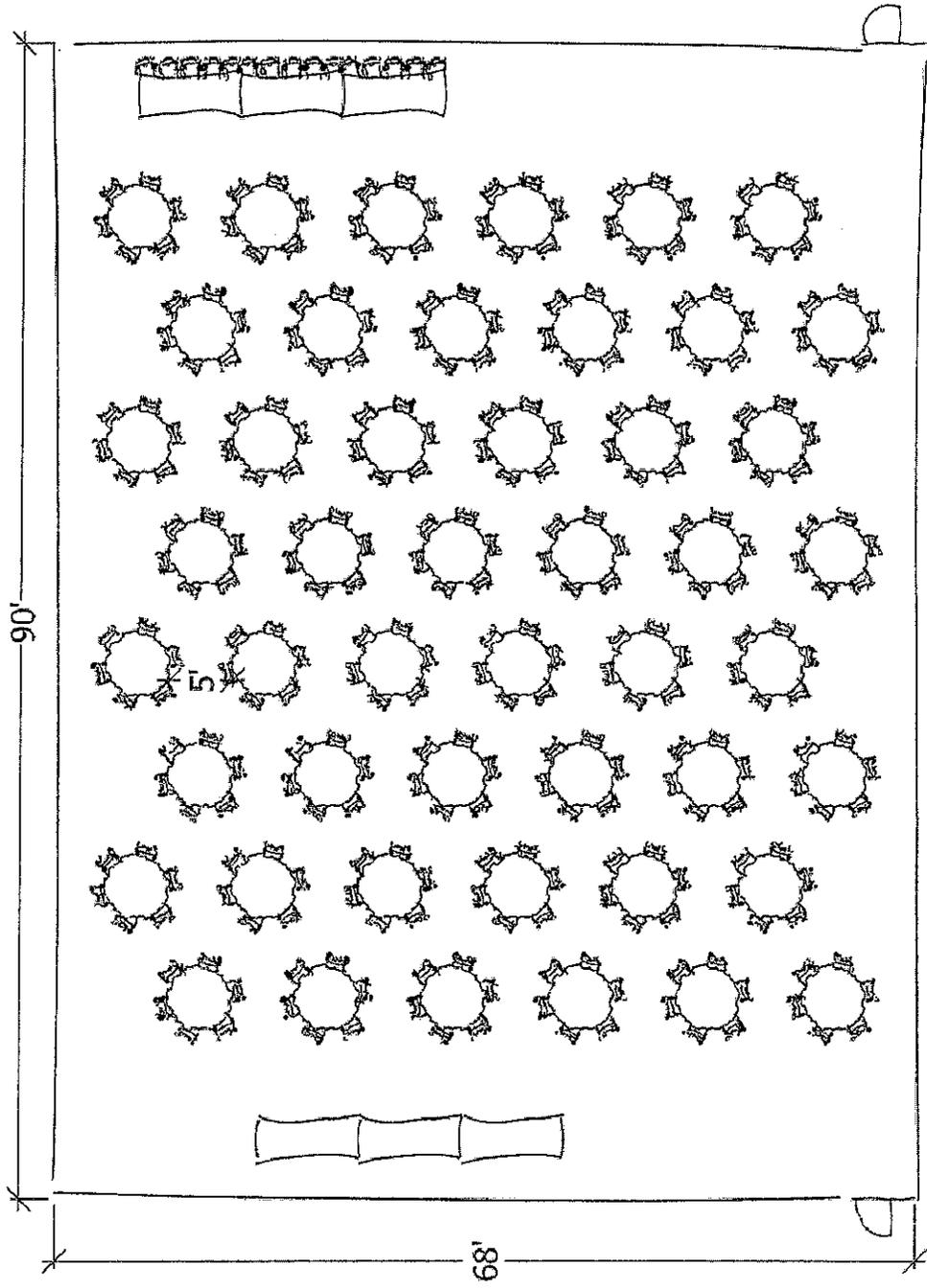
Tim Fonder/Dave Lorang



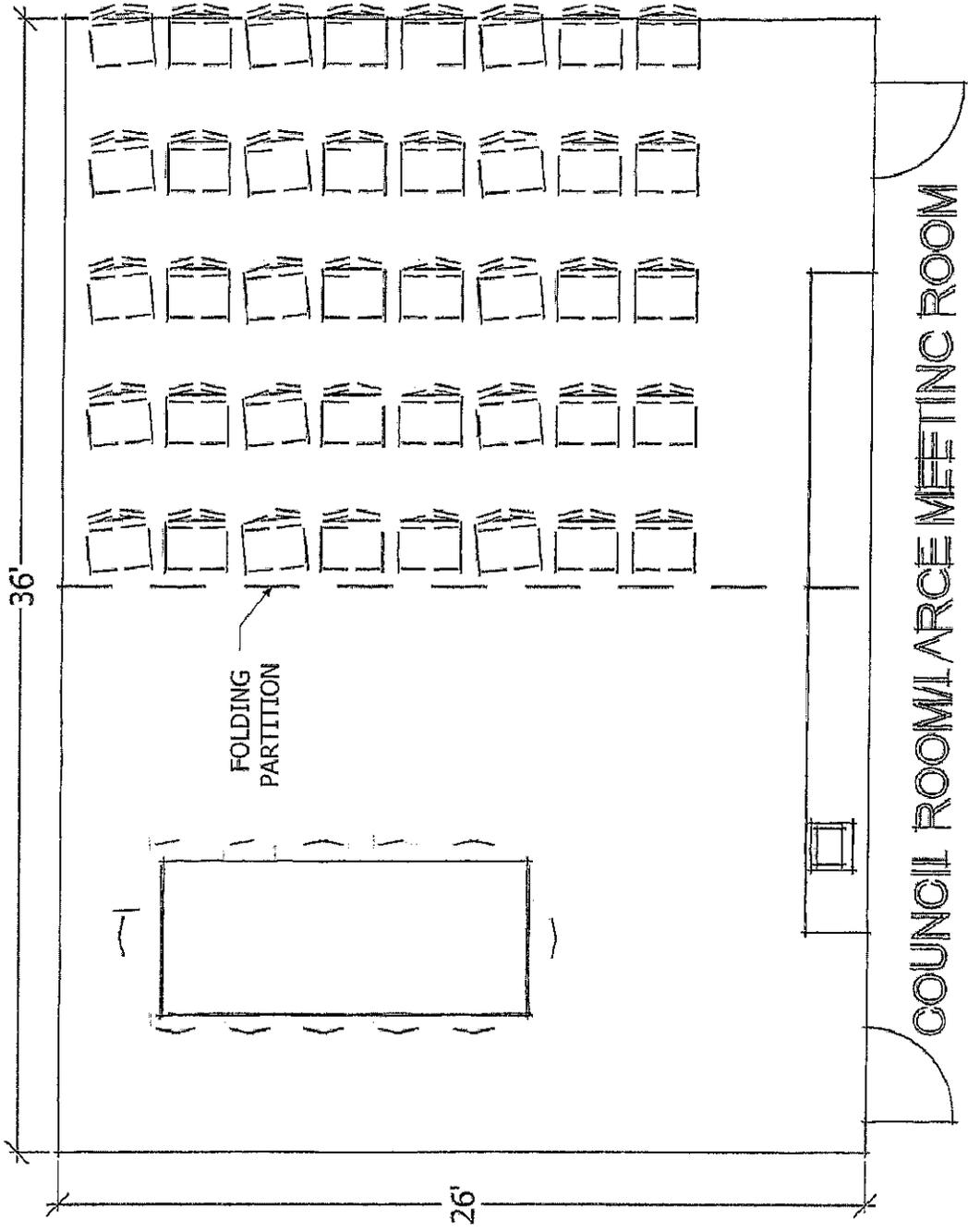
MULTI PURPOSE ROOM

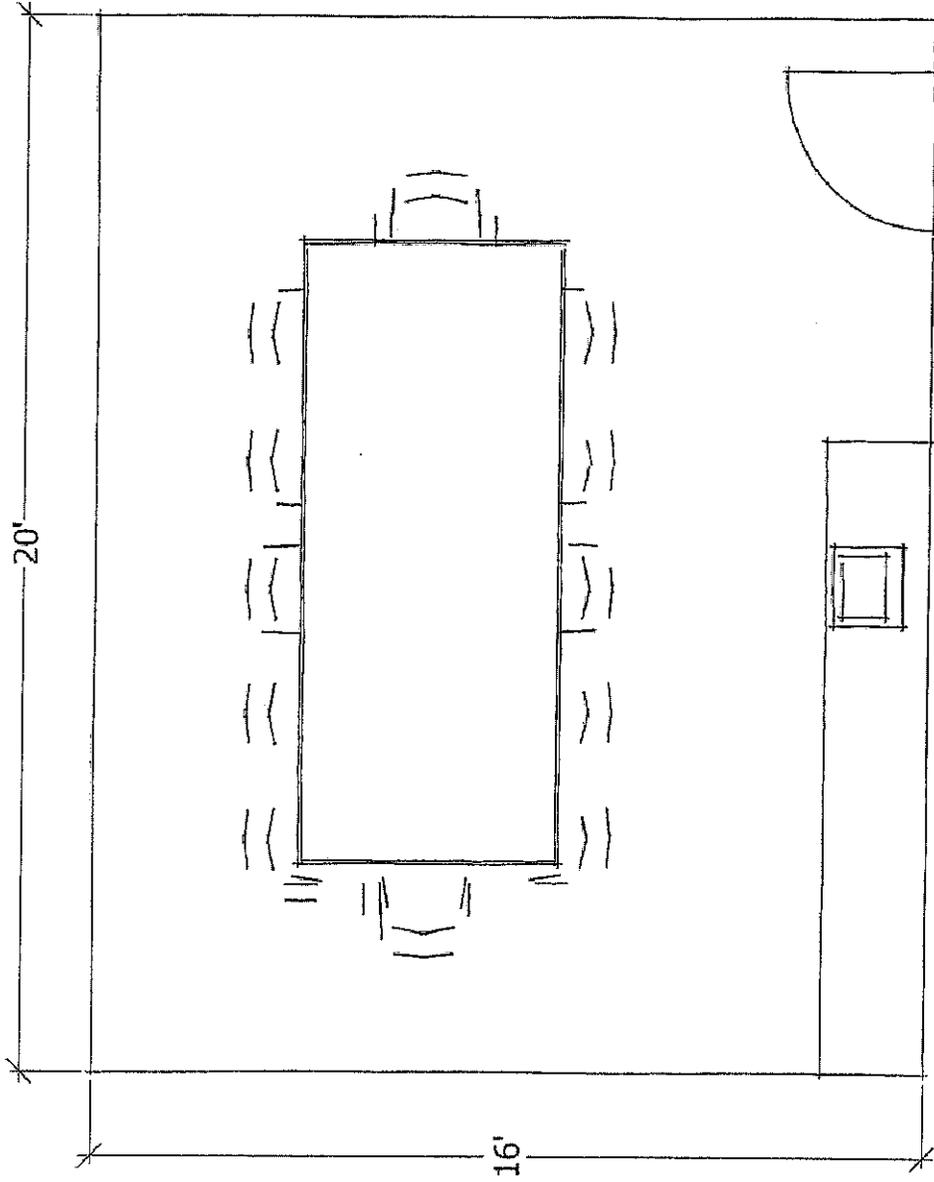


BANQUET HALL

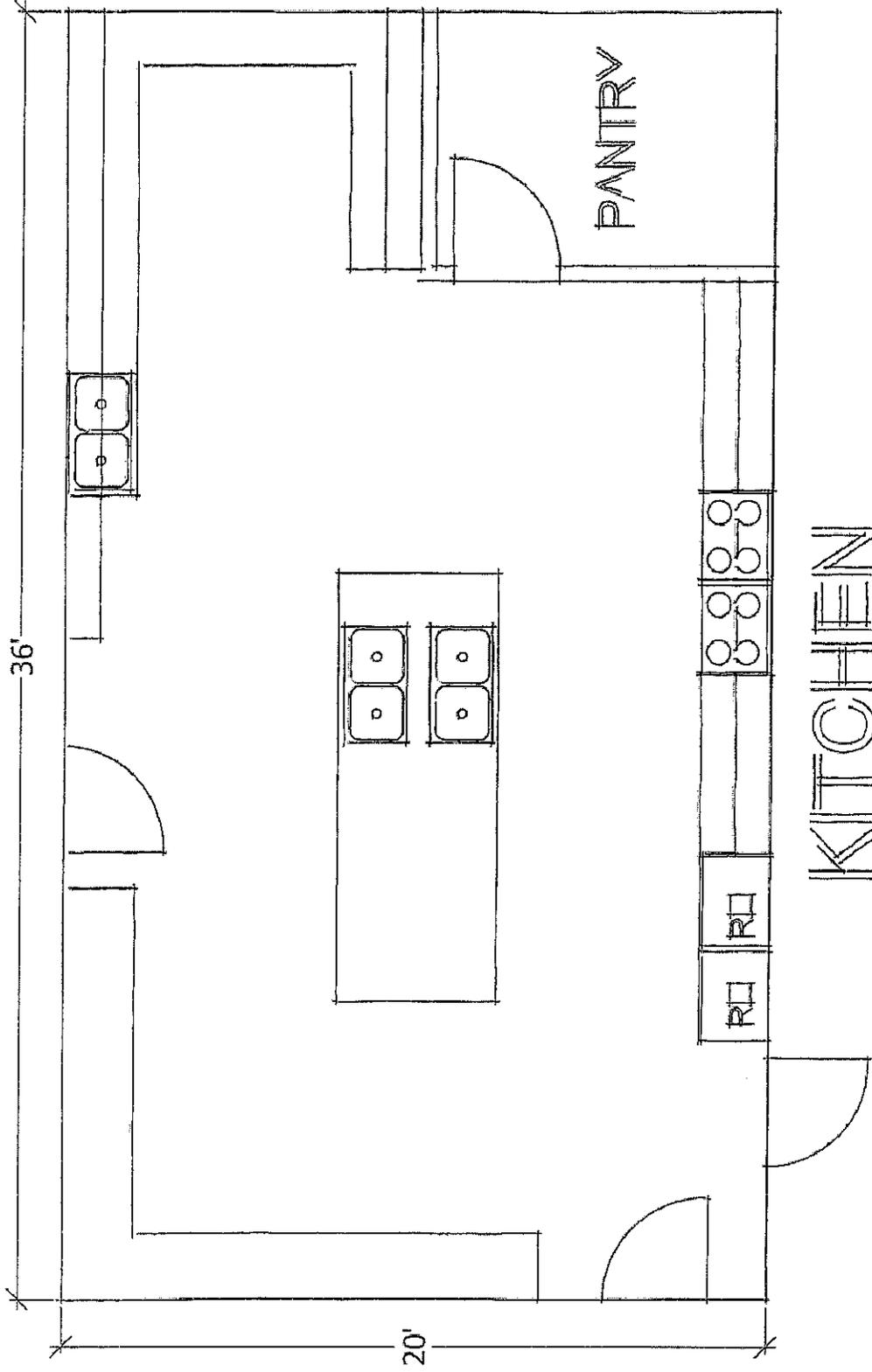


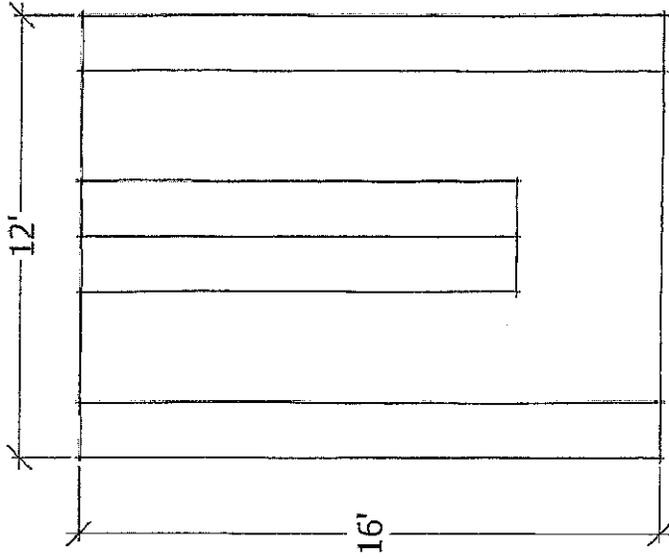
BANQUET HALL



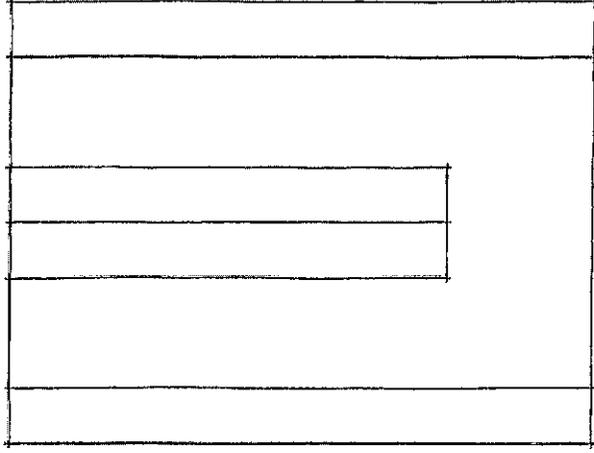


SMALL MEETING ROOM

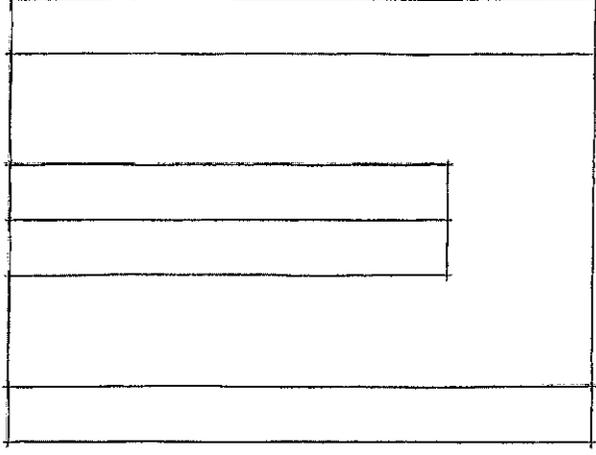




SKATES

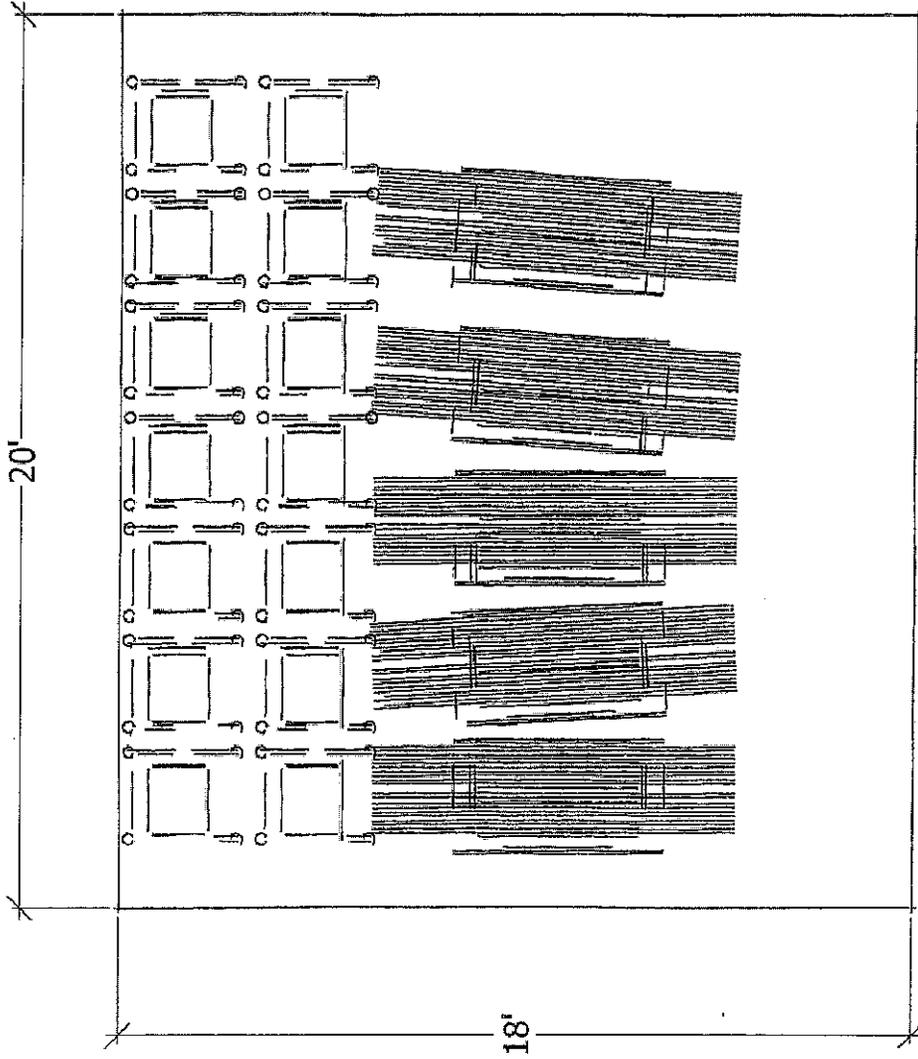


RECREATION

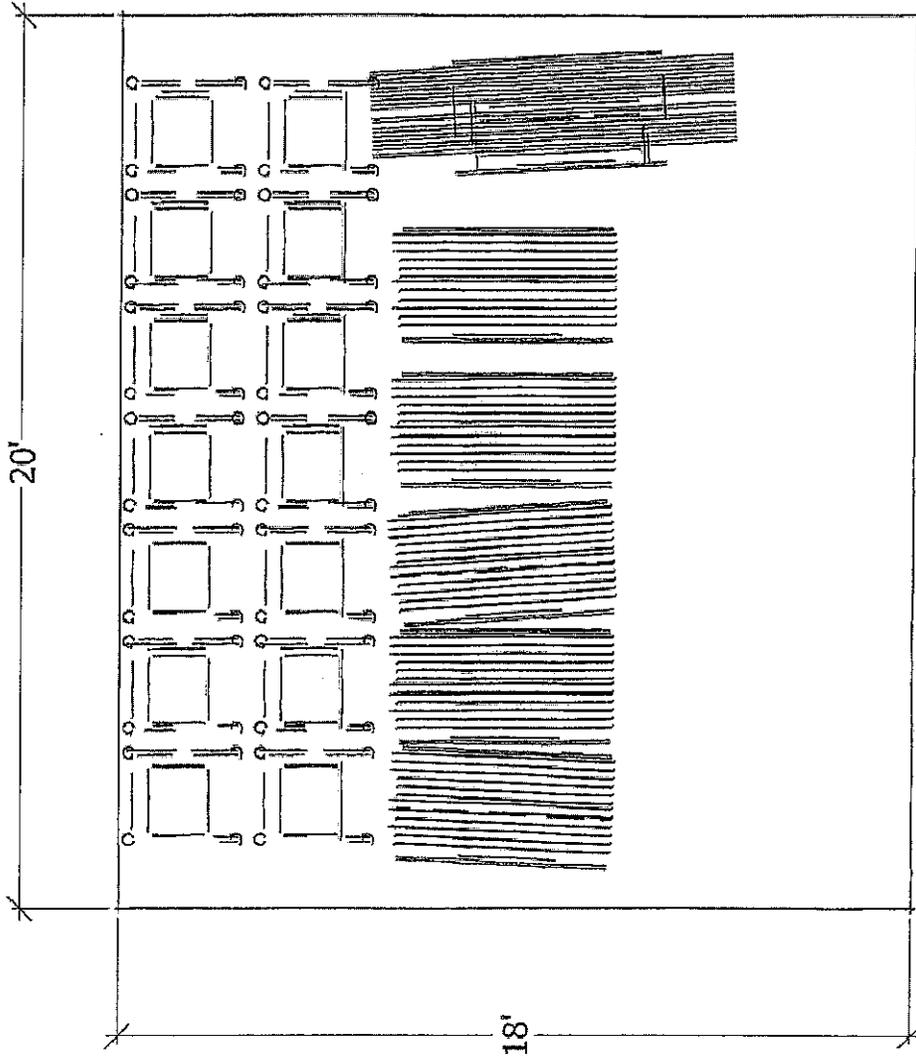


YOUTH
FOOTBALL

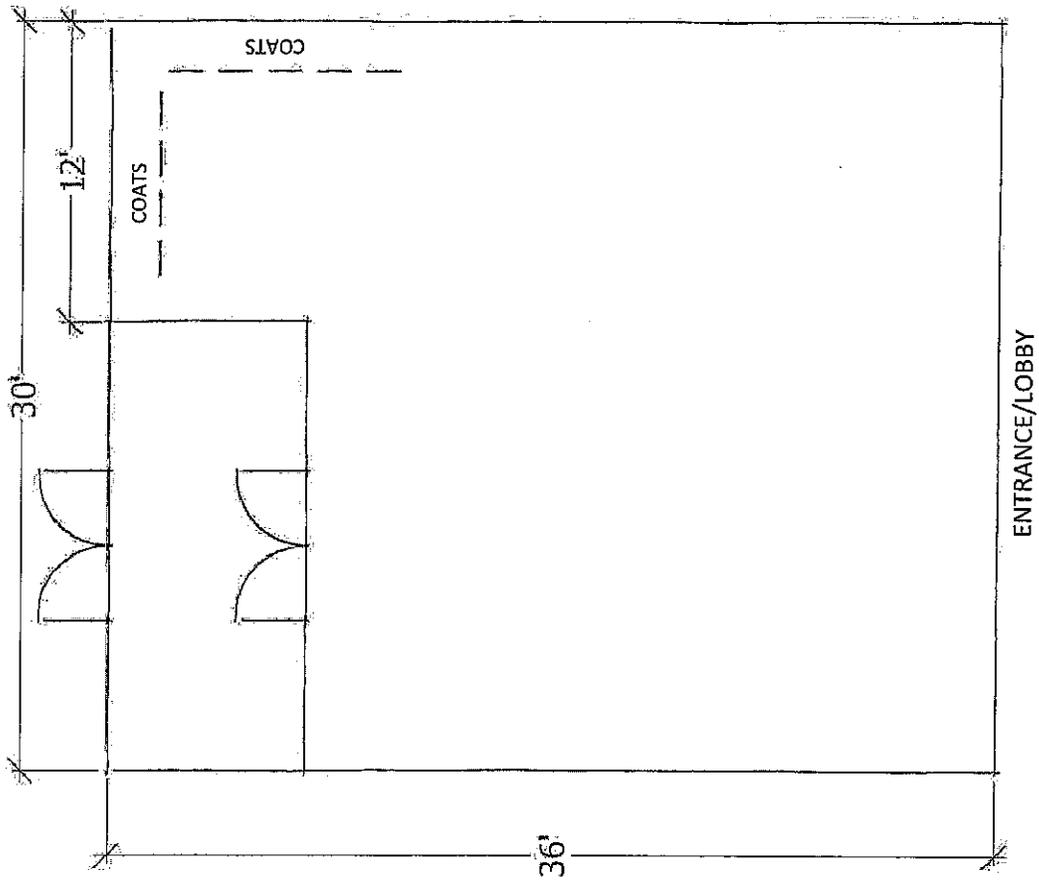
STORAGE ROOMS

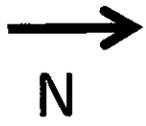
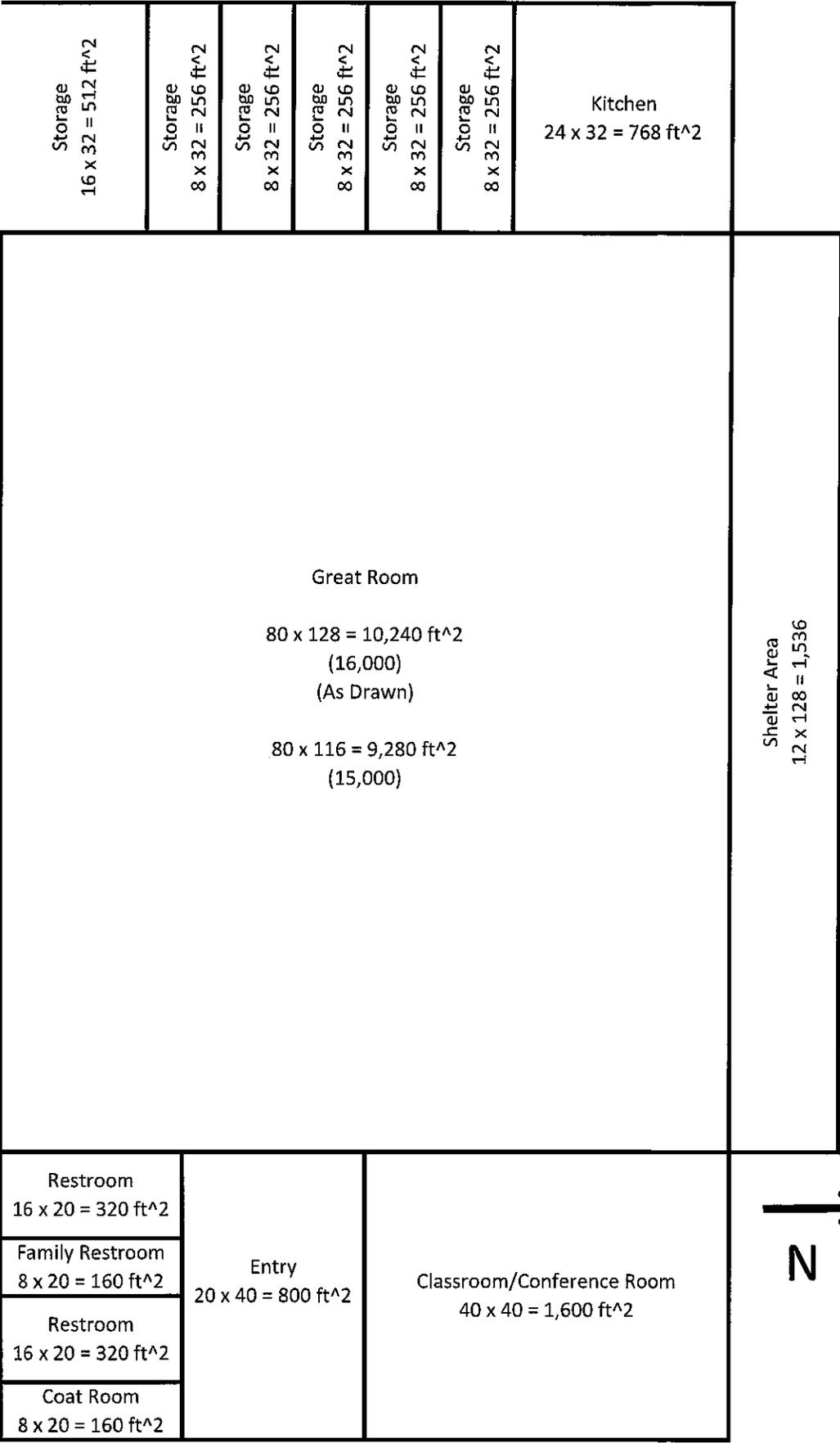


TABLE/CHAIR STORAGE



TABLE/CHAIR STORAGE





70	214	15,000
80	188	15,000
90	167	15,000
100	150	15,000

70	229	16,000
80	200	16,000
90	178	16,000
100	160	16,000

Conference Room

Total Area	1600	1600
/ Person	20	25
Capacity	80	64
Total Area	1600	1600
/ Person	50	60
Capacity	32	27

Great Room

10,240 ft ²		
Banquet		
	Round	853
	Rectangle	1,024
Classroom		
	18 inch	731
	30 inch	568
Trade Show		
	8x10	65 booths
	10x10	49 Booths

Great Room

9,280 ft ²		
Banquet		
	Round	773
	Rectangle	928
Classroom		
	18 inch	662
	30 inch	515
Trade Show		
	8x10	59 booths
	10x10	44 Booths

Other Items to consider

- Emergency Power Source
- Motion Sensor Lights
- Additional Outlets
- Exhaust Fan in Kitchen
- Restrooms used at Shelter